

CALL FOR APPLICATIONS

Two paid internships at the European Roma Institute for Arts and Culture (ERiac)

Starting date: **As soon as possible; latest September 1st 2018**

Application deadline: **June 15th 2018**

Full Or Part Time: **Full time**

The European Roma Institute for Arts and Culture (ERiac) and the Romani Studies Program of the Central European University invite applications for two intern positions to be hosted by the European Roma Institute for Arts and Culture (ERiac) as part of the Roma in European Societies (RES) initiative.

The two intern positions are for six months or one year. The interns will be placed in ERiac headquarters in Berlin and will work under the supervision of the Executive Management of ERiac. Selected applicants will receive a grant covering their living expenses in Berlin and travel to and from Berlin.

The Internship offers qualified candidates a unique opportunity to join the dynamic ERiac team in its headquarters in Berlin and to contribute to development of ERiac's mission. The Interns will support the building of ERiac's international hub which strives to promote activities of hundreds of Roma organisations, intellectuals and artists to form multilateral initiatives and regional alliances, and to connect them with the policy makers and leaders of the different national and European level. Interns will be provided with research opportunities in connection to Roma contemporary arts and culture scene in Europe.

Responsibilities

The typical responsibilities given to the interns include:

- Support the institution-building and operations of ERiac and, in particular, assist in expanding the Europe-wide network of Roma and non-Roma associate members of the Institute;
- Participate in maintaining relations with the partner institutions and with the major stakeholders;
- Support to fundraising activities of ERiac by helping to develop grant proposals;
- Support in organization of arts and culture events, such as exhibitions, discussions, symposiums etc. of the extended ERiac hub, by developing content, logistics and communications;

- Research of the contemporary Roma arts and culture scene across Europe;
- Contributing to the communication of the Institute, by supporting the social media, development of newsletters and content of the website;
- Day-to-day activities and tasks as part of the ERIAC team.

Qualifications

This opportunity is available for alumni of the CEU Roma Access Programs, especially those that obtained an MA degree from CEU or other English language graduate programs from other universities. CEU and ERIAC expect the candidates to have:

- A very good command of English. Knowledge of any other European languages will be considered a plus, and knowledge of Romanes and/or German will be considered an asset;
- Interest in fields related to the scope of competencies of ERIAC of broadly-understood arts, culture and knowledge-production;
- Excellent interpersonal, oral, and written communication skills;
- Demonstrated commitment to equal opportunities and diversity and commitment to ERIAC's founding principles;
- Experience with office work as a team player full of enthusiasm and eager to learn.

Personal attitudes: capacity to work independently as well as in teams, result orientation, concern for quality, efficiency and accuracy, pro-active attitude, enthusiasm, adaptability, self-management and development, organisational alignment.

Duration and conditions of internships: Two internships are available for six months or a year. The applicants should mention the period they are applying for.

Venue: Internships take place at the ERIAC Office and Art Space in Berlin, Mitte.

Selection Criteria

The interns will be selected through a competitive selection process based on the relevance of the applicant's career goals, previous working experience and motivation.

How to apply?

Applications from all suitably qualified candidates, irrespective of gender, disability, marital or parental status, racial, ethnic or social origin, colour, religion, belief, or sexual orientation are welcome. All CEU RSP alumni are encouraged to apply.

Please send your up-to-date professional CV (max. 3 pages) and a cover letter (500 words) in English explaining why you believe this internship fits you, specifying your main skills and interests, how you think the internship would help you develop a career in your area of interest.

Please send your complete application package to eriac@eriac.org writing in the Subject Line: CEU- ERIAC Internship.

Central European University (CEU) is a graduate research-intensive university specializing primarily in the social sciences and the humanities, as well as law, business and public policy. It is located in Budapest, and accredited in the United States and Hungary. CEU's mission is to promote academic excellence, state-of-the-art research, and civic engagement. In 2016, CEU announced the Roma in European Societies initiative (RES) as a collaborative initiative supporting efforts to improve the situation of Roma in all sectors at local, national, and regional levels through teaching, course development and research, leadership development, and community outreach. RES is funded by the Velux Foundations, Roma Education Fund and the Open Society Foundations Roma Initiatives Office over the next five years. The Romani Studies Program (RSP) is a new academic unit at CEU as of August 1, 2017, encompassing the Roma Graduate Preparation Program (RGPP), the Roma in European Societies (RES) initiative, and teaching and research by its faculty and fellows.

The European Roma Institute for Arts and Culture e.V. (ERIAC) is a joint initiative of the Council of Europe, the Open Society Foundations, and the Roma Leaders' initiative – the Alliance for the European Roma Institute. ERIAC is an association registered under German law on June 7, 2017 in Berlin, Germany. ERIAC exists to increase the self-esteem of Roma and to decrease negative prejudice of the majority population towards the Roma by means of arts, culture, history, and media. ERIAC acts as an international creative hub to support the exchange of creative ideas across borders, cultural domains and Romani identities. ERIAC aims to be the promoter of Romani contributions to European culture and talent, success and achievement, as well as to document the historical experience of Romani people in Europe. ERIAC exists to be a communicator and public educator, to disseminate a positive image and knowledge about Romani people for dialogue and building mutual respect and understanding.